



WAYFINDER AWARDS

CELEBRATING LEADERSHIP IN WORKPLACE WELLBEING

Getting ready to nominate

Before you get started on your nomination, make sure you have the information you need.

Every nomination form requires –

1. Your details

- ✓ Name
- ✓ Business email
- ✓ Business phone
- ✓ Business name
- ✓ Brief description of business (50 words)

2. Testimonials

You'll be required to provide **two testimonials** (limit 200 words each) that speak to the impact your nominee's work.

Testimonial 1: From an individual in Senior Leadership, who has witnessed the company-wide impact.

Testimonial 2: From someone within the workplace, who has been directly impacted by their work (can be at any level).

You will also need to provide their contact details:

- ✓ Name
- ✓ Job title & organisation
- ✓ Email
- ✓ Phone
- ✓ Relationship to nominee/the nominee's work (limit 50 words)

3. Supporting evidence (optional)

You're welcome to attach any evidence that supports your nomination. Please ensure any evidence you upload is referenced within your written submission.

Criteria Weighting

10%

Star Wayfarer Award and True North Award

Criteria
Weighting

When nominating an individual in either of these two awards, you'll be asked to provide the following information.

Your nominee's details

- ✓ Their name (You may not nominate yourself)
- ✓ Their email address
- ✓ Their phone number (If known)
- ✓ Their business name
- ✓ Their job title
- ✓ Their department (if applicable)
- ✓ A short description of their role within the organisation, and how company health and wellbeing fits within their role (if known). e.g. is company health and wellbeing part of their role, or is it a voluntary addition? Limit 50 words.
- ✓ Your relationship to the nominee e.g. team member, colleague, direct report. Limit 50 words.

Why you're nominating them

Special character: Why you're nominating them for this Award.

What's special about this person and their contribution to wellbeing in the workplace? Limit 300 words.

20%

Action: How do they care for and improve the wellbeing of your business?

Describe how they've made a positive difference in the workplace. What steps have they taken? What programmes or changes within the organisation have they implemented? Limit 300 words.

20%

Challenges: What challenges have they overcome?

Describe any challenges they've faced along the way and how they've addressed them to continue to improve wellbeing in the workplace. Limit 300 words.

10%

Impact: What is the positive impact seen, as a result of their mahi?

Describe the workplace's wellbeing before and after they became involved. What changes have been seen? Please include evidence, where possible (i.e. staff surveys, retention rates, engagement, attendance at events, uptake on benefits, etc). Limit 300 words.

20%

FOR STAR WAYFARER AWARD ONLY

Inspiration: What qualities do they have that inspire others?

How is this person a role model for others in the business? What kind of example do they set for others? Limit 300 words.

FOR TRUE NORTH AWARD ONLY

Leadership: What kind of leader are they?

What kind of leadership qualities do they display that inspires others? What's their leadership style? Limit 300 words.

20%

New Horizon Award

Criteria
Weighting

When nominating a business in this award category, you'll be asked to provide the following information.

Business details

- ✓ Business name
- ✓ Size of business
- ✓ Briefly describe your involvement in the business' wellbeing activity.
e.g. are you responsible for delivering the strategy, are you a participant/recipient of the programme? Limit 50 words.

Why you're nominating them

Action: Describe the innovative wellness programme or strategy.

What have they done and how did they do it? Limit 300 words.

20%

Need: Why did they implement it?

What problem or opportunity did they want to address through this programme/strategy? Limit 300 words.

10%

Impact: What is the positive impact seen, as a result of their mahi?

Describe the business' wellbeing before and after the solution was introduced. Describe the positive impact on the workplace. Please include evidence, where possible (i.e. staff surveys, retention rates, engagement, attendance at events, uptake on benefits). Limit 300 words.

20%

Challenges: What challenges has the business overcome?

Describe any challenges they've faced along the way and how they've addressed them to continue to improve wellbeing in the business. Limit 300 words.

10%

Innovation: What makes their wellbeing initiative or programme different?

What sets this programme/strategy apart from others? How is their programme or strategy game-changing and transformative? How are they leading Aotearoa in the space of wellbeing? Limit 300 words.

30%

Wayfinder Business of the Year Awards

Small/Medium/Large

Criteria
Weighting

When nominating a business in any of these award categories, you'll be asked to provide the following information.

- ✓ **Business name**
- ✓ **Size of business**
 - **Small: 5-100**
 - **Medium: 101 – 500**
 - **Large: 500+**
- ✓ **Briefly describe your involvement in the business' wellbeing activity.**
e.g. are you responsible for delivering the strategy, are you a participant/recipient of the programme? Limit 50 words.

Why you're nominating them

Action: How do they care for the health and wellbeing of their people?

What have they done and how did they do it? Describe their wellbeing strategy, programme/s and actions Limit 300 words.

20%

Need: What's driven them to focus on wellness in the workplace?

What problem or opportunity did they want to address? Limit 300 words.

10%

Impact: How has a focus on wellbeing changed business outcomes and/or culture?

Describe the business' wellbeing before and after the solution was introduced. Describe the positive impact on the business. (e.g. Has there been a change in culture? Productivity? Return on investment? Anything else? Please include evidence, where possible, such as; staff surveys, retention rates, engagement, attendance at events, uptake on benefits. Limit 300 words.

30%

Challenges: What challenges has the business overcome?

Describe any challenges they've faced along the way and how they've addressed them to continue to improve wellbeing in the business. Limit 300 words.

10%

Innovation: What makes their wellbeing initiative or programme different?

What sets their wellbeing activity apart from other businesses?
How are they leading the way? Limit 300 words.

20%